



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Missouri Arts Council

Sub-Section:

TITLE: Financial Records

CUTOFF: EOSFY

DESCRIPTION: Financial Records (ledgers, payments of monies awarded and how distributed). May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3810

SERIES STATUS: Approved

APPROVAL DATE: 1/27/1986

TITLE: Historic Data pertaining to the Missouri Arts Council

CUTOFF: EOCY

DESCRIPTION: Historic Data pertaining to the Missouri Arts Council

RETENTION: Years: Months: Days:

NOTES:

DISPOSITION ACTION: Permanent

SERIES: 3813

SERIES STATUS: Approved

APPROVAL DATE: 1/27/1986

TITLE: National Endowment of the Arts Federal Grants

CUTOFF:

DESCRIPTION: National Endowment of the Arts Federal Grants. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3812

SERIES STATUS: Approved

APPROVAL DATE: 1/27/1986



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Missouri Arts Council

Sub-Section:

TITLE: Payroll Records

CUTOFF: EOSFY

DESCRIPTION: Payroll Records. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3809

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986

TITLE: Personnel Attendance Records

CUTOFF:

DESCRIPTION: Personnel Attendance Records. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3814

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986

TITLE: Program Applications files

CUTOFF: EOSFY

DESCRIPTION: Program Applications files (visual arts, theater, media, educational enrichment, music, artist in schools, artist in residence, and dance programs). May be destroyed after conclusion of state audit, if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3805

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Missouri Arts Council

Sub-Section:

TITLE: Program Contracts

CUTOFF:EOCY

DESCRIPTION: Program Contracts. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3806

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986

TITLE: Program Payment Records and Final Report Forms

CUTOFF:EOCY

DESCRIPTION: Program Payment Records and Final Report Forms. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3807

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986

TITLE: Program Rejected Files

CUTOFF:EOCY

DESCRIPTION: Program Rejected Files. May be destroyed after conclusion of state audit if completed before end of retention period.

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3808

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986



Agency Records Disposition Schedule

Department: Department of Economic Development

Section:

Division: Missouri Arts Council

Sub-Section:

TITLE: Reference Material and Publications

CUTOFF: WSO

DESCRIPTION: Reference Material and Publications

RETENTION: Years: 3 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 3811

SERIES STATUS: Approved

APPROVAL DATE:

1/27/1986
